

<b>POSITION X2304</b>	Extension Specialist, Farm Management
<b>LOCATION</b>	Brownsville, TN (Haywood County), The University of Tennessee, Institute of Agriculture, Extension, Department of Agricultural & Resource Economics
<b>SERVING</b>	Crockett, Dyer, Fayette, Lake, Obion, Haywood, Lauderdale, Shelby, and Tipton Counties
<b>EFFECTIVE DATE</b>	June 1, 2023. Screening of applicants will begin immediately and continue until a suitable candidate is identified.

## **SALARY AND BENEFITS**

Salary is commensurate with training and experience. Benefits include group hospitalization and life insurance; State Employees Retirement; Workers' Compensation; sick and annual leave; numerous University of Tennessee and state benefits programs, including liberal time off for holidays and longevity pay after three years of service; reimbursement for official travel.

## **JOB DESCRIPTION AND RESPONSIBILITIES**

Work with regional, county, and state Extension staff, and other MANAGE team members in planning, developing, coordinating, implementing, reporting, and evaluating state, area, and county programs in farm and financial management, small rural agriculture-related business analysis and management, economics of alternative agriculture, marketing, and stress management.

### **Expectations:**

- Deliver programs through workshops, meetings, seminars, farm and office visits, and direct counseling with farm families and small rural businesses.
- Teach farm and rural small agricultural-related business planning, decision-making, marketing, and feasibility analysis.
- Develop an effective Extension educational program
- Utilize economic outlook meetings, mass media, and other appropriate teaching methods in the delivery of educational programs.
- Maintain a close working relationship with the Regional Agriculture and Natural Resources Leaders, state staff in the Agricultural and Resource Economics Department, other state specialists, and agents in the designated area in order to support the total Extension education program
- Secure extramural funds through grants, fee-based programs, and gifts.
- Accurately report ANR program accomplishments and impacts into the UT Extension reporting system in a timely fashion.
- Provide leadership for a program of activities that meets the needs of all eligible clientele regardless of race, color, national origin, sex, age, disability, religion or veteran status.
- Assume other duties as assigned.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

The UT Center of Farm Management Director and the Agricultural and Resource Economics Department Head will be administratively responsible for this position. The UT Center of Farm Management Director and the MANAGE Coordinator will provide program support and will have direct input on job performance.

## **QUALIFICATIONS**

- Bachelor's degree in Agriculture or a related field.
- Master's degree in Agricultural Economics (Farm Management) or a closely related field.
- Preference will be given to applicants with experience in agricultural economics, farm management, agricultural finance, or related field.
- Excellent written and verbal communication skills.

## **TENNESSEE AGENT TRANSFER REQUESTS REQUIREMENTS**

Request for transfer/reassignment may be approved if applicant:

- has normally been employed with Extension in their current location a minimum of eighteen (18) months;
- has a performance rating of satisfactory or above for the previous eighteen (18) months; and
- training appropriate for the assignment.

## **TO APPLY:**

Please apply online by clicking this link: [External Applicants](#) [Internal Applicants](#)

Submit a complete application packet which includes a 1) letter of interest, 2) a resume or curriculum vitae, 3) and official or unofficial transcripts showing degree(s) conferred.

UT Extension Phone: (865) 974-7245  
212 D Morgan Hall Fax: (865) 974-0882  
Knoxville TN 37996-4525

E-mail: [UTExtensionPersonnel@utk.edu](mailto:UTExtensionPersonnel@utk.edu)  
Web Site: <http://utextension.tennessee.edu>

Questions about the position should be directed to Dr. Charley Martinez at [cmart113@utk.edu](mailto:cmart113@utk.edu).

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