

## POSITION INFORMATION

Position # X2217 – Haywood County

Title: **Extension Area Specialist**  
 Program Area: **Farm Management**  
 Clientele Served: **Dyer, Lake, Obion, Haywood, Crockett, Shelby, Tipton and Lauderdale Counties**

Headquarters: **Brownsville, TN**  
 Screening of applicants' credentials will begin immediately and will continue until the position is filled.

Date Issued: 02/04/2022

Effective Date: 04/01/2022

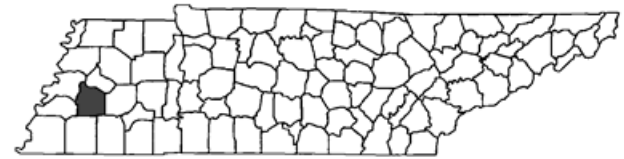
### SALARY

Commensurate with training and experience. This position is funded 100% by UT Extension.

### RESPONSIBILITIES:

Work with regional, county, and state Extension staff in planning, developing, coordinating, implementing, reporting, and evaluating area and county programs in farm and financial management, small rural agriculture related business analysis and management, economics of alternative agriculture, marketing, and stress management.

- Deliver programs through workshops, meetings, seminars, farm and office visits, one-to-one farm family, and small rural business counseling.
- Teach farm and rural small agricultural-related business planning, decision-making, marketing, and feasibility analysis.
- Utilize economic outlook meetings, mass media, and other appropriate teaching methods in the delivery of educational programs.
- Maintain a close working relationship with the Regional Agriculture & Community Economic Development Program Leader, state staff in the Agricultural and Resource Economics Department, other state specialists, and agents in order to support the total Extension educational program.
- Administratively responsible to the UT Extension Regional Director. The Department Head in Agricultural and Resource Economics and MANAGE Coordinator will provide program support and will have direct input to the Regional Director on job performance.
- Secure extramural funds through grants, fee-based programs, and gifts.
- Accurately report ANR program accomplishments and impacts into the UT Extension reporting system in a timely fashion.
- Provide leadership for a program of activities that meets the needs of all eligible clientele regardless of race, color, national origin, sex, age, disability, religion or veteran status.
- Assume other duties as assigned.



### BENEFITS

Group hospitalization and life insurance; State Retirement; Workers' Compensation; sick and annual leave; numerous University of Tennessee and state benefits programs, including liberal time off for holidays, and longevity pay after three years of service; reimbursement for official travel.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, religion, sex, marital status, parental status, sexual orientation, gender identity, national origin, disability, age, genetic information, veteran status, or any other characteristic protected by federal or state law. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

## NEW APPLICANTS

### REQUIREMENTS:

- Bachelor's degree in Agriculture or a related field.
- Master's degree in Agricultural Economics (Farm Management) or a closely related field.
- Preference will be given to applicants with experience in agricultural economics, farm management, or related field.
- Excellent written and verbal communication skills.
- A complete application package will include a 1) letter of interest, 2) a resume or curriculum vitae, 3) and official or unofficial transcripts showing degree(s) conferred.

Please apply online by clicking this link: [Apply for Extension Educator Positions](#)

UT Extension Phone: (865) 974-7245  
212 D Morgan Hall Fax: (865) 974-0882  
Knoxville TN 37996-4525 TTY/TTD: (865) 974-7245

E-mail: [UTExtensionPersonnel@utk.edu](mailto:UTExtensionPersonnel@utk.edu)  
Web Site: <https://utextension.tennessee.edu/>

## TENNESSEE AGENT TRANSFER REQUESTS

### REQUIREMENTS

Request for transfer/reassignment may be approved if applicant:

- has normally been employed with Extension in their current location a minimum of eighteen (18) months;
- has a performance rating of satisfactory or above for the previous eighteen (18) months; and
- training appropriate for the assignment.
- Attach a complete application package which includes a 1) letter of interest, 2) a resume or curriculum vitae, 3) and official or unofficial transcripts showing degree(s) conferred.

Please complete an internal/transfer application online by clicking the link: [Internal/transfer Application](#)

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, religion, sex, marital status, parental status, sexual orientation, gender identity, national origin, disability, age, genetic information, veteran status, or any other characteristic protected by federal or state law. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.